

**DEPARTMENT OF SCIENCE & TECHNOLOGY,**  
**GOVT. OF BIHAR**  
**ORDER**

***DISCIPLINARY RULES***  
**FOR**  
**Government Engineering Colleges/ Polytechnics**

1. As soon as any complaint is made to the Principals against any student regarding an act of indiscipline on his part, or otherwise it comes to the Principal's notice and if the Principal is satisfied that this calls for disciplinary action under the rules, the charges shall be framed and communicated to the student. A show cause will be served to him for reply within a specified period. After considering the show cause reply if the Principal is satisfied that there is prima facie substance in the allegation or if the student fails to reply show cause within the specified period, he will refer the matter to the Disciplinary Committee to look into it and to give suitable recommendation to the Principal within the period specified by him.

The Disciplinary Committee shall be convened by the Principal or in his absence, by a senior member of the Committee nominated by the Principal, 'Principal' will include, in his absence, the Professor in charge of the college for the purpose of this paragraph

2. The Disciplinary Committee shall be constituted by the Principal and shall consist of the following members :-
- I. All Head of Departments/One Senior most Faculty of each branch.
  - II. Registrar/Prof. in charge Academic.
  - III. Controller of Examination
  - IV. Senior most Hostel Superintendent.

provided that no enquiry shall be conducted by less than half the members of the committee.

3. The following punishments may be awarded:-

Major Punishment :

- (a) Expulsion
- (b) Rustication

Minor Punishment :

- (a) Black Mark
- (b) Fine
- (c) Censure (d) Warning

Registrar  
Circulate  
among the  
Students  
24-12-2011

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- (e) Withdrawal of Scholarship
- (f) Debarring from holding of office.

The Principal may suspend a student pending enquiry into allegation of acts of indiscipline against him.

4. In all cases of indiscipline the Principal will pass and issue the order of punishment after considering the report of the Disciplinary Committee.

5. The orders of punishment will be reported to the Director, Department of Science and Technology, Govt. of Bihar, and the University for Information.

6. A student may represent his case against the orders of the Principal, to the Director, Science and Technology and the decision of the Director, Department of Science and Technology, Govt. of Bihar will be final.

7. A criminal case and an enquiry by the Disciplinary Committee can proceed simultaneously.

#### **Statement Showing Major And Minor Offences And Corresponding Suitable Punishment**

1. One Minor Offence means: One black Mark and/or Fine and/or Censure and/or Withdrawal of scholarship and/or Debarring form holding any office.  
One Major Offence Means: Rustication for a period or expulsion to be decided on the nature of the offence.

2<sup>nd</sup> Major Offence means: Expulsion.

Three incidents of Minor Offence means: Rustication.

Five incidents of Minor Offence means: Expulsion.

#### **2. Organised acts of Indiscipline:**

Any act of indiscipline when indulged in by a large number of students intended or calculated to cause dislocation in the normal working of the college or any of its department or sections, or to adversely affect the reputation of the college, or lowering of standard of excellence of any field of activity of the college shall be deemed as constituting an organised act of indiscipline:

#### **3. Acts of Indiscipline:**

The following shall constitute Major or/Minor acts of Indiscipline:

- I. Keeping or using any fire arm/explosives/Lethal weapons (Including Lathi) knife with a blade of more than 4 inch length in the room or outside. Major
- II. Keeping or using intoxicants in any form. Major



III.	Gambling in any form	Major
IV.	Ragging, beating, bullying or harassing of students.	Minor or Major depending on the nature of offence.
V.	Demonstration in any form including procession and unauthorised meetings.	-do-
VI.	Strike or hunger strike.	-do-
VII.	Boycotting of any college function, programme or activity	Minor
VIII.	Abusing teachers.	Major
IX.	Abusing fellow students.	Major or Minor depending on the nature of offence.
X.	Harassing/ threatening to Higher Authority of the Department (S&T), Principal, All College Staff and their batch mates with the help of mobile or other means.	Major
XI.	Recourse to violence, assault, rioting, arson, inciting others to violence or arson, fanning communal or caste passions or charge-sheeted for criminal offence.	Major leading to expulsion
XII.	Showing or causing to show any disrespect to a teacher or staff member of the college.	Major or Minor depending on the nature of offence.
XIII.	Intimidation of students, Hostel staff, staff with lethal weapons.	Major or Minor depending on the nature of offence.
XIV.	Participating in mob violence or frenzy with lethal weapons.	Major
XV.	Habit of non payment of hostel or colleg or bus dues.	Minor
XVI.	Misbehaviour with staff.	Major or Minor depending on the nature of offence.
XVII.	Continued and unauthorised absence from the hostel.	Minor
XVIII.	Incitement to commit any act indiscipline.	Major or Minor depending on the nature of offence
XIX.	Disobedience of verbal or written order by competent authority.	-do-
XX	Forestalling detection of involvement in an offence.	Minor
XXI	Removal and or destruction of evidence of involvement in an act of indiscipline done to escape possible punishment.	Major or Minor depending on the nature of offence

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XXII	Violation of Hostel and College rules	-do-
XXIII	To give false evidence before the Enquiry Committee.	Major
XXIV	Assault upon staff members	-do-
XXV	Immoral Act.	-do-
XXVI	Any breach of the law of the country or the State or the Statutes, Regulations or Rules of the concerned University, SBTE, Bihar, Patna or orders of a competent authority.	-do-
XXVII	Disturbing any college property or property of the State Govt. or of the concerned University/SBTE, Bihar, Patna	Major or Minor depending on the nature of offence.
XXVIII	Disorderly behaviour and public nuisance in any form	Major or Minor depending on the nature of offence.
XXIX	Attending or organising meeting in the Hostel or College premises or elsewhere other than those authorised by the Principal Hostel Supdt. And participation in such meeting.	Minor
XXX	Displaying notice, leaflets, or posters, not signed or countersigned by the principal or Hostel Supdt. or other authorised College officers at the Hostel or bus or college Notice Boards or other places or distributing such notices or leaflets.	Minor
XXXI	Removing Notices officially displayed on the college or Hostel Notice Boards or any other places.	Minor
XXXII	Any act specifically forbidden by the Principal, Heads of the Dept, Supdts, Asstt. Supdts. or any other officer of the College competent to pass such an order.	Minor
XXXIII	Any act of stealing, Cheating etc	Major or Minor depending on the nature of offence.

XXXIV Looting, robbing, burglary of college, Hostel/Univ. property or property belonging to staff and students, including staff residence within the Campus.

Major

XXXV Any other act intended or calculated to Cause inconvenience, annoyance, injury or damage to any other inmate of the Hostel employee of the college or a resident of the Campus or Guests and Visitors to the College.

Major or Minor depending on the nature of offence.

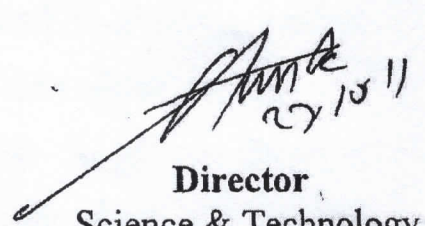
Sd/-  
**Director**  
Science & Technology  
Bihar, Patna.

Memo No. : Vi Pra(II)-Baithak-15/2010 2634 Patna/Dated : 27-10-2011

**Copy to :**

1. All Principal of Govt. Engineering Colleges/ Polytechnics.
2. Registrar of concerned University/Ar. abhatt Knowledge University.
3. P.A. to Minister, Deptt. of Science & Technology, Bihar, Patna.
4. P.A. to Principal Secretary, Deptt. of Science & Technology, Bihar, Patna.
5. Secretary, State Board of Technical Education, Bihar, Patna.

For information and necessary action.

  
**Director**  
Science & Technology  
Bihar, Patna.



बिहार सरकार  
विज्ञान एवं प्रावैधिकी विभाग

प्रेषक,

हरजोत कौर बम्हरा, भा.प्र.सो.,  
प्रधान सचिव,

सेवा में,

प्राचार्य,

सभी राजकीय अभियंत्रण महाविद्यालय/राजकीय पोलिटेकनिक संस्थान।

पटना, दिनांक :- 21-12-2018

विषय :

विभागान्तर्गत तकनीकी संस्थानों के प्राचार्य, शिक्षकों एवं शिक्षकेत्तर कर्मियों के दायित्व के संबंध में।

महाशय,

उपर्युक्त विषय के संबंध में विज्ञान एवं प्रावैधिकी विभाग के अधीनस्थ सभी तकनीकी संस्थानों में कार्यरत प्राचार्य, शिक्षक एवं शिक्षकेत्तर कर्मियों के कर्तव्यों एवं जिम्मेवारियों के संबंध में विस्तृत दिशा-निर्देश पत्र के साथ संलग्न कर भेजी जा रही है जिनका अनुसरण अनिवार्य होगा। यह विभिन्न तकनीकी संस्थानों को सुचारु रूप से चलाने में मददगार होगा तथा प्रत्येक प्राचार्य, शिक्षकों एवं शिक्षकेत्तर कर्मियों को अपने दायित्वों का बोध करायेंगे।

सरकार के 7 निश्चय के तहत "युवा पढ़े, आगे बढ़े" के तहत तकनीकी संस्थानों में शैक्षणिक गुणवत्ता वाली शिक्षा मुहैया कराने के लिए यह आवश्यक है कि प्रत्येक प्राचार्य, शिक्षकों एवं शिक्षकेत्तर कर्मियों विभागान्तर्गत तकनीकी संस्थानों को उत्कृष्ट एवं राष्ट्रीय स्तर का बनाने के लिए अहम भूमिका निभायें।

सभी प्राचार्य इन अनुदेशों की प्रतियाँ सभी शिक्षक एवं शिक्षकेत्तर कर्मियों को अनिवार्य रूप से उपलब्ध करायेंगे तथा इसकी पावती प्रति कार्यालय रिकार्ड में रखना सुनिश्चित करेंगे। साथ ही इसका अनुपालन प्रतिवेदन एक सप्ताह में निदेशक को देना सुनिश्चित करें।

अनु०-यथोक्त।

विश्वासभाजन

(हरजोत कौर बम्हरा)

प्रधान सचिव।



# **DUTIES & RESPONSIBILITIES**

## **AND**

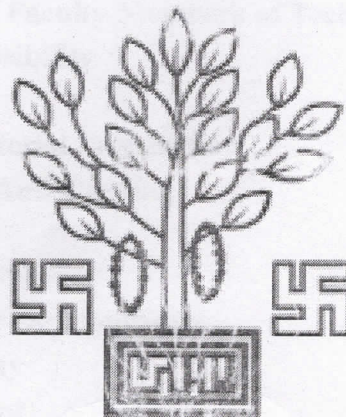
# **CODE OF CONDUCT**

## **OF**

# **TEACHING FACULTY**

## **AND**

# **TECHNICAL SUPPORT STAFF**



**DEPARTMENT OF SCIENCE & TECHNOLOGY**

संयुक्त निदेशक (त.)  
विज्ञान एवं प्रायोगिकी विभाग  
बिहार, पटना



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